

Introduction to bibliographic research and library services



Workshop for Applied sciences to cultural heritage materials and sites students

March 17th 2023

In the first part of this workshop you'll learn more about

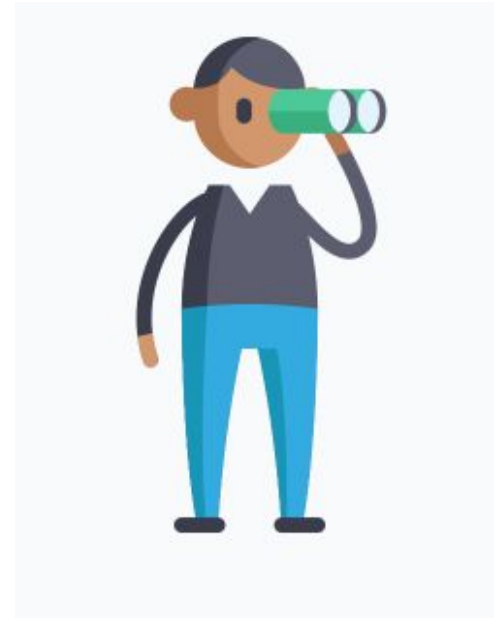
- libraries at the University of Padua
- how to find a book
- how to borrow a book
- how to access an ebook



I'm looking for a library

As a student, you automatically get **access** to all the libraries of the University Library System.

You can find all the information about **locations** and **opening hours** here: [more info](#).



So...can I come in?

Be our guest! Please, be sure to:

- **make a reservation** using the app [Affluences](#)



- **scan the qr code** as soon as you arrive in the library to confirm your reservation

How to...find a book (when you have one in mind)

My final dissertation is about

"The 3th millenium painted pottery from Mahtouthabad, Jiroft (Kerman, Iran): an integrated archaeometric approach to define the production technology of the polychrome decoration system"

and the supervisor suggested starting by reading the book:

Rice, Prudence M. *Pottery analysis: a sourcebook*. 2. ed.
Chicago: University of Chicago Press, 2015.

Do I have to buy it or can I find it for free? Where is it? Can I borrow it?



GalileoDiscovery



UNIVERSITÀ
DEGLI STUDI
DI PADOVA



SISTEMA BIBLIOTECARIO
DI ATENEIO

800 1222-2022
UNIVERSITÀ
DEGLI STUDI
DI PADOVA

NEW SEARCH JOURNAL SEARCH FETCH ITEM DATABASE SEARCH ...

Sign in Menu

GALILEO DISCOVERY

Search Library catalogue ADVANCED SEARCH

GalileoDiscovery

- [Guide to GalileoDiscovery](#)
- [Tutorial on GalileoDiscovery](#)
- [Off campus connection](#)
- [Document delivery](#)
- [Interlibrary loan](#)
- [Explore collections](#)

Other resources

- [Phaidra - Digital Collections](#)
- [Padua Research Archive](#)
- [Research Data Unipd](#)
- [Virtual exhibitions](#)
- [MapFly - Cartography](#)
- [Other catalogues](#)

The libraries of the Paduan Library System

The Paduan Library System includes the libraries of the University Library System, the Urban system libraries and the affiliated libraries.

NEW ARRIVALS

University of Padua University Library System Help Privacy

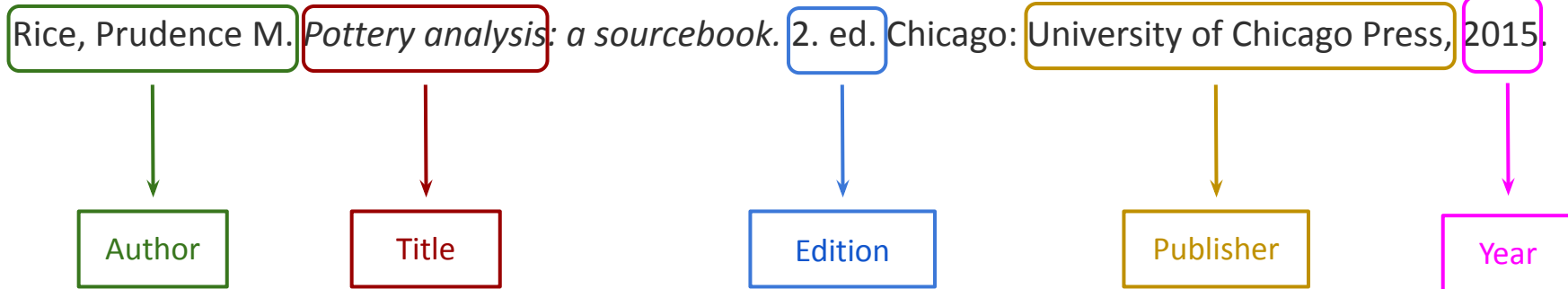
GalileoDiscovery is a discovery service for searching for books, articles, journals and many other resources within the collections of the Padua Library System:

- university libraries;
- public libraries;
- affiliated libraries.

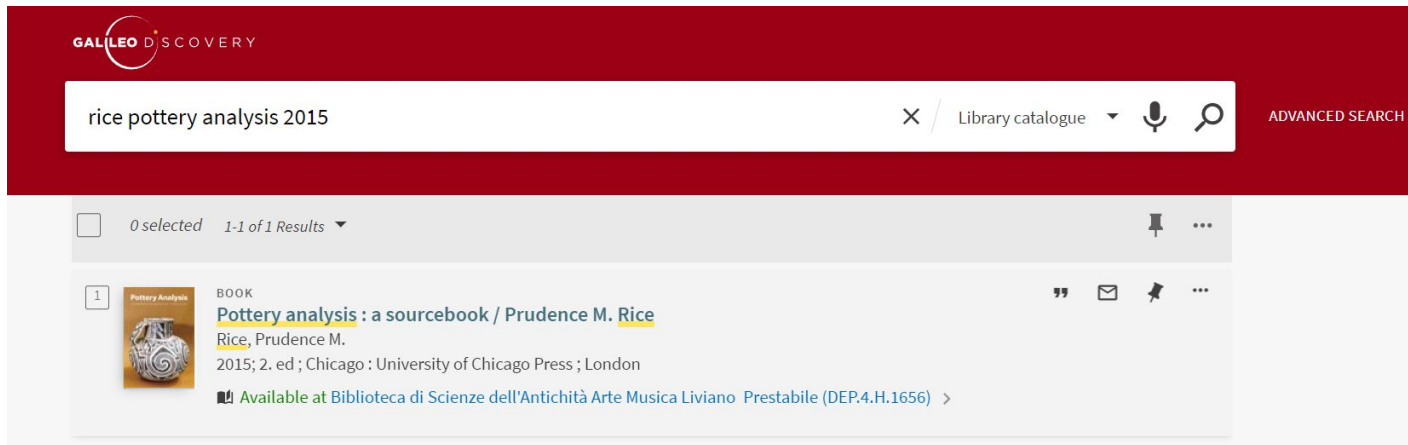


Click on “menu” (top right of the page) to choose English as default language.

How to search



Use only few, meaningful keywords



The screenshot shows the Galileo Discovery search interface. The search bar contains the text "rice pottery analysis 2015". To the right of the search bar are icons for "Library catalogue", a microphone, and a magnifying glass, along with the text "ADVANCED SEARCH". Below the search bar, there is a selection area with a checkbox and the text "0 selected 1-1 of 1 Results". A single search result is displayed, featuring a book cover for "Pottery Analysis" and the following text: "BOOK Pottery analysis : a sourcebook / Prudence M. Rice Rice, Prudence M. 2015; 2. ed ; Chicago : University of Chicago Press ; London Available at Biblioteca di Scienze dell'Antichità Arte Musica Liviano Prestabile (DEP.4.H.1656) >".

When you have a proper citation, use

- author's name
- meaningful title words
- add publication year if you want to pick quickly a specific edition




A reference, also called citation, gives you basic information which identify a publication.

LOCATIONS

Biblioteca di Scienze dell'Antichità Arte Musica Liviano

Available, Prestabile; DEP.4.H.1656

Item location (for the address,
click on  LOCATE)

Call number (i.e. the specific location on
the shelf)

Borrowing policies (“prestabile” = you can borrow it;
“non prestabile” = just for reference)

Availability (available/out of library)

The Liviano Library



Main subjects: Archeology; Greek and Latin literature and philology; Arts, Music

Monday-Friday 9 a.m - 11 p.m.

Saturday-Sunday 9:30 a.m. - 6:30 p.m.

134 seats

150,000 books/ebooks

1,300 journals

... and millions of ebooks and ejournals through the University library System

Most (but not all!) material on open shelves

Circulation services

Can I borrow items from any library of the University Library System?

Yes, from every library!

Take your **student card** or your **fiscal code** to the circulation desk.

Return the items to the same library.

How many items can I borrow and for how long?

Up to **15 books** per library.

30 days (some loans are limited to 15 days or just 1: check GalileoDiscovery).

How can I extend my loans?

Login in GalileoDiscovery (SSO authentication) or **ask the staff**.



You can renew a loan unless the item is already overdue or another patron has reserved it.



How to log in GalileoDiscovery

Click “Sign in” on top right of the home page.

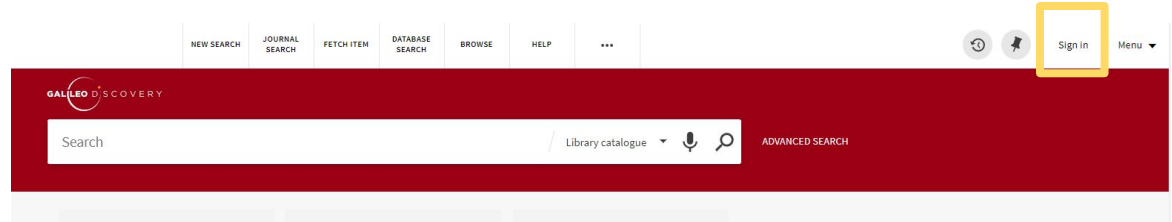
Choose “Login with SSO authentication”.

Use your student mail (name.surname@studenti.unipd.it and your password).

...now you can renew yours loans and place reservations on items.



You can place a reservation only on items in closed shelves or already on loan.



The Geosciences Library

Monday-Thursday 8:30 a.m - 5:30 p.m.

Friday 8:30 a.m - 2:00 p.m.



87 seats

10 notebooks for loan

15,000 books

2,000 journals

20,000 maps

... and millions of ebooks and ejournals
through the University Library System.

How to...find a book (when you have only some clues)

In order to start working on my thesis

"The Egyptian blue pigment: identification,
manufacturing techniques, provenance"

I would like to refer to a handbook dedicated to optical microscopy of historical pigments that I saw months ago in the new arrivals section.

It was a sort of dictionary of pigments and, if I'm not wrong, the author was Eastarch...Eastungh... something like that.



How to search

It was a sort of **dictionary** of **pigments** and, if I'm not wrong, the author was **Eastarch...Eastungh...** something like that.

Advanced search:

keywords: dictionary pigment*

author: East*



Use only the information you're sure of



The advanced search should be used when the collection of items of interest is large and needs to be narrowed.



Search

Library catalogue



ADVANCED SEARCH

SEARCH CRITERIA

Search Profile: Library catalogue

Search filters

Any field contains dictionary pigment*

AND Author/Creator contains East*

+ ADD A NEW LINE CLEAR

Material Type

All items

Language

Any language

Start Date:

Day Month Start Year

End Date:

Day Month End Year

→ Any field contains dictionary pigment* AND Author/Creator contains East*

SEARCH

Add a truncation symbol to the root of the words (*) if you want to retrieve singular, plural or similar word.

How to...find a book (when you feel hopeless)

I was looking for this book



Creagh, D.C. and Bradley, D. A. *Radiation in art and archeometry*. Amsterdam: Elsevier, 2000.

but I couldn't find it in GalileoDiscovery.

What can I do?

Interlibrary loan

What is the interlibrary loan service?

ILL service allows you to borrow materials from another library through your own library

Is it for free?

No.

€ 6,50: items from Italy

€ 13,50: items from abroad



How do I ask for an Interlibrary loan?

Submit your request by filling out the [online request form](#).



The length of the loan and the possibility of extend it are determined by the lending library.

How to...access an ebook (from home)

My final dissertation is about

"Prehistoric slags: characterization of the early copper smelting"

and I've found this ebook in GalileoDiscovery:

Bachmann, H. G. *The identification of slags from archaeological sites*. Abingdon: Routledge, 2016,
<https://doi.org/10.4324/9781315418216>.



I can't open it: why?

Proxy

Most of the scientific literature is expensive and **accessible only** by subscriptions reserved for **university users**:



- in campus just connect to [Eduroam](#)
- at home set up the browser add-on [Proxy Docile](#)



If your proxy is on, you can access from Google to resources the University pays for.

It is not on books alone...

1



JOURNAL

[Journal of the Warburg and Courtauld Institutes \(Online\)](#)

Warburg Institute.; Courtauld Institute of Art.

2022-; Chicago University of Chicago Press; Vol. 3, no. 1/2 (Oct. 1939/Jan. 1940)-

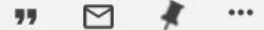
 PEER REVIEWED[Available Online](#) >

2



JOURNAL

[Journal of the Warburg and Courtauld institutes](#)

University <Londra> : [Warburg institute](#) ; University <Londra> : *Courtauld *[Institute of art](#) 1940]-; London : The Warburg institute, University of London; [Available at Biblioteca Beato Pellegrino Deposito Legnaro - Not loanable \(DEP.PI.21\) and other locations](#) >

3



JOURNAL

[Journal of the Warburg Institute \(Online\)](#)

Warburg Institute.

1937-1939; London : [Warburg Institute](#); Vol. 1, no. 1 (July 1937)-v. 2, no. 4 (Apr. 1939).[Available Online](#) >

In the second part of this workshop you'll learn more about



- how to find a journal
- how to access an ejournal
- how to find an article

- how to ask for help



Journals



An academic journal or scholarly journal is a periodical publication in which scholarship relating to a particular academic discipline is published.

[...]

They nearly-universally require *peer-review* or other scrutiny from contemporaries competent and established in their respective fields.

Journals



An academic journal or scholarly journal is a *periodical* publication [...]
Content typically takes the form of *articles*...

How to... find a journal (and access an e-journal)



I want to see the latest issue of this journal

Journal of the Warburg and Courtauld Institutes

Can I see it online?



NEW SEARCH

JOURNAL
SEARCH

FETCH ITEM

DATABASE
SEARCH

BROWSE

HELP

...

GALILEO DISCOVERY

Journal Search

Journal of the Warburg and Courtauld Institutes



-  JOURNAL
Journal of the Warburg and Courtauld Institutes (Online)
Warburg Institute.; Courtauld Institute of Art.
2022-; Chicago University of Chicago Press; Vol. 3, no. 1/2 (Oct. 1939/Jan. 1940)-
 PEER REVIEWED
[Available Online >](#)
-  JOURNAL
Journal of the Warburg and Courtauld institutes
University <Londra> : Warburg institute ; University <Londra> : *Courtauld *Institute of art
1940]; London : The Warburg institute, University of London;
 Available at [Biblioteca Beato Pellegrino Deposito Legnaro - Not loanable \(DEP.PI.21\) and other locations >](#)
-  JOURNAL
Journal of the Warburg Institute (Online)
Warburg Institute.
1937-1939; London : Warburg Institute; Vol. 1, no. 1 (July 1937)-v. 2, no. 4 (Apr. 1939).
[Available Online >](#)

Full text availability



[JSTOR Arts and Sciences III](#) 

Available from [01/10/1939](#) volume: 3 until [31/01/2017](#) volume: 80.

[University of Chicago Press Journals](#) 

Available from [2000](#) volume: 63.

Access Model Please note that the platform supports unlimited access (PUR-UU)

  *Accesso riservato agli utenti autorizzati dell'Università di Padova*

[JSTOR Complete-covid \(LCL\)](#) 

Available from [1939](#) volume: 3.

[Most recent 4 year\(s\)](#) not available.

  *Accesso riservato agli utenti autorizzati dell'Università di Padova fino al 30/06/2023*

Accesso da remoto con [Auth-Proxy](#) o con [Single Sign-On \(SSO\)](#)

 *Ampliamento accesso alle collezioni JSTOR durante l'emergenza COVID-19.*





Check carefully which content provider offers the issue you're looking for




Proxy/SSO authentication required.



- 

JOURNAL
Journal of the Warburg and Courtauld Institutes
Warburg Institute.; Courtauld
2022; Chicago University of C
PEER REVIEWED
[Available Online](#) >
- 

JOURNAL
Journal of the Warburg and Courtauld Institutes
University <Londra> : Warburg
1940]; London : The Warburg
[Available at Biblioteca Be](#)
- 

JOURNAL
Journal of the Warburg and Courtauld Institutes
Warburg Institute.
1937-1939; London : Warburg
[Available Online](#) >

SEND TO

SEARCH INSIDE

GET IT

DETAILS

LINKS

VIRTUAL BROWSE

Details

Title

[Journal of the Warburg and Courtauld institutes](#)

Numbering

Vol. 3, n. 1/2 (Oct. 1939-Jan. 1940)-

Publisher

London : [The Warburg institute](#), University of London

Date

1940]-

Format

v. : ill. ; 27 cm

Description

Trimestrale; annuale dal vol. 36 (1963)

[Indici autori 1937-1987 a fine 1987](#)

Related titles

Available in other form: [Journal of the Warburg and Courtauld Institutes \(Online\)](#) >

Succeeds: [Journal of the Warburg institute](#) >

Contributor

[University <Londra> : Warburg institute](#) >

[University <Londra> : *Courtauld *Institute of art](#) >

Dewey Class

[705 - BELLE ARTI E ARTI DECORATIVE. PUBBLICAZIONI IN SERIE - ed. 19](#) >

[705 - BELLE ARTI E ARTI DECORATIVE. PUBBLICAZIONI IN SERIE - ed. 20](#) >

Identifier

ISSN : 0075-4390

ACNP : 00062208

SBN

LO10016011

Language

English



The year you see here is the beginning of the publication... If you enter the record, you can also explore the links between the tiles.

How to... find an article (when you have one in mind)

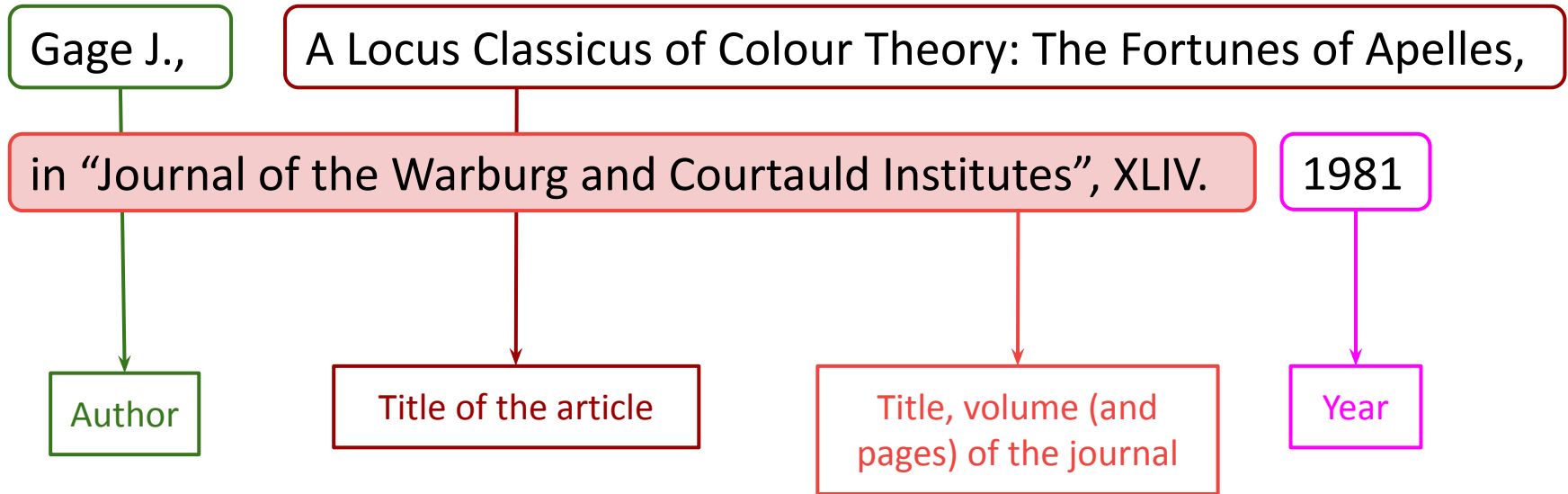
I'm studying "Authentication: concepts and methods", and I want to read this article cited in the course syllabus.

Gage J., A Locus Classicus of Colour Theory: The Fortunes of Apelles, in "Journal of the Warburg and Courtauld Institutes", XLIV. 1981.

How can I find it?



How to search (1)



Find the title of the journal and use it as a keyword

How to search (2)

GALILEO DISCOVERY

A Locus Classicus of Colour Theory: The Fortunes of Apelles



Electronic resources



QUICK
TIPS



Switch from “library catalogue” to “electronic resources” and search for the article title.

How to... find an article (that is not available online)



I'm studying "Authentication: concepts and methods", and I want to read this article cited in the course syllabus.

Fontannaz D., *Falsare Humanum Est. Un atelier de faussaires en Italie méridionale*, *Ostraka*, VIII, 1, pp. 35-98. 1999.

But I can't read it online. Where could I go to read it?

Details

Title	Ostraka : rivista di antichità
Numbering	A. 1, n. 1 (giu. 1992)-
Publisher	Napoli : Loffredo
Date	1992-
Format	volumi : ill. ; 30 cm
Description	Semestrale
Related titles	Contains : Sacra nominis latini : i santuari del Lazio arcaico e repubblicano : atti del Convegno Roma, Palazzo Massimo, 19-21 febbraio 2009 / a cura di Elisa Marroni
	Available in other form: Ostraka.
Subject	ARCHEOLOGIA - PERIODICI STORIA ANTICA - PERIODICI
Dewey Class	930.105 - ARCHEOLOGIA. PUBBLICAZIONI IN SERIE - ed. 19
Identifier	ISSN : 1122259X ACNP : 00149443
SBN	CFI0217266
Language	Italian
Owned by	Biblioteca di Diritto Privato : 1(1992)-21(2012). PER.ROM-ITA.77 Biblioteca di Scienze dell'Antichità Arte Musica Liviano : 1(1992)- TL.RIV.850 Biblioteca Civica : 1(1992)-8(1999);11(2002)-13(2004). DP.c.00466
MMS ID	990015320540206046



UNIVERSITÀ
DEGLI STUDI
DI PADOVA




SISTEMA BIBLIOTECARIO
DI ATENEIO

QUICK
TIPS



In the “owned by” section, you can see what each library has.

Please sign in to check if there are any request options.  Sign in


[← BACK TO LOCATIONS](#)

LOCATION ITEMS

Biblioteca di Scienze dell'Antichità Arte Musica Liviano

Available, Non prestabile ; TL.RIV.850

from:30 2021 until:30 2021

 LOCATE



Item in place (0 requests) 1(1992)-

Not loanable



Item in place (0 requests) v.30(2021)

Not loanable



PRO
TIP



If you click on a journal location, you can see the newest issue delivered to the library.

Document Delivery

What is document delivery service?

DD service allows you to have articles and part of books (up to 15% of the total pages) from another library through your own library.

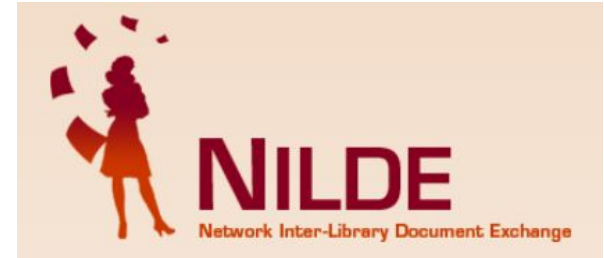
Is it for free?

Most of the times.

If not, we will let you know.

How do I ask for a Document Delivery?

Submit your request by login to [Nilde](#), select your preferred library and fill out the form.



The library provides printed copies of the material, we cannot send digital copies.



Need help?

- GalileoDiscovery
Feedback
- [Library helpline](#)
- Ask a librarian!
biblio.geoscienze@unipd.it
biblio.liviano@unipd.it

ADVANCED SEARCH

Give Us Feedback

If you encounter any issue,
please let us know by choosing
one of the following options, or
ask the [Library Helpline](#):

Report a Broken Link

Report a Search Issue

