

COVER LETTER SCHEME:

SKILLS	RELEVANCE	WHERE	MY STRUTURE
<p>ABOUT ME: Confidence, Respect, Empathy, Listening, Friendly</p> <p>Collaboration, Cooperation, Coordination, Integrity, Responsibility, Commitment, Teamwork, Time-management</p>	<p>Fundamental skills for a company, most of the time you have to collaborate with other people, organize work, do teamwork. It is also important to get along with your colleagues.</p>	<p>Skills achieved:</p> <ol style="list-style-type: none"> 1. During my school career. 2. As a tutor at school. 3. With summer jobs as a cargo-handler and sometimes helping the warehouse manager in a book company. 4. By working as hostess and cashier. 	<p>ABOUT ME:</p> <ol style="list-style-type: none"> 1. Introduction. 2. What I'm doing. 3. What I'm looking for. 4. Soft skills. 5. Unrelated jobs that gave me skills.
<p>WHY ME: Experimenting, Questioning, Imagination</p> <p>Analysis, Logical reasoning, Observation, problem-solving, Hard-working, Efficient, Competitive</p>	<p>While you are working for a project is fundamental questioning everything, be hard-working, analytical and efficient, most of the time you need to submit different works in a short time.</p>	<p>Skill achieved:</p> <ol style="list-style-type: none"> 1. At my high school. 2. At the university, during projects and group work, 3. By handling work and exams at university 4. Sport 	<p>WHY ME:</p> <ol style="list-style-type: none"> 1. Relevant experience and achievement. 2. University career and projects. 3. What I can give to the company?
<p>WHY YOUR INTERSHIP: Good attention to details, Motivated, Flexible</p>	<p>By searching information of the company and expressing your interest some of their projects you show that you have good attention to details and motivated to work there and maybe.</p>	<p>Skill achieved:</p> <ol style="list-style-type: none"> 1. Sport. 2. Works 	<p>WHY YOUR INTERSHIP:</p> <ol style="list-style-type: none"> 1. What I like about the company? 2. What inspired me? 3. What I hope from working there?