

FINAL EXAM / DISSERTATION Academic year 2024/25

The dissertation assesses the scientific maturity of the candidate and their ability to apply the skills acquired in the programme, independently and appropriately. Its preparation begins by the end of the first year of the programme. The presentation takes place once the study plan has been completed, by the end of the second year of the programme.

DISSERTATION CONTENT

Dissertations should be 120 pages approximately (excluding annexes).

It can be organized as follows:

- Frontispiece (see page 3): Unipd official frontispiece is mandatory
Note: frontispiece format may vary, in which case you will receive an updated version
- Acknowledgements
- Abbreviations
- Table of contents
- Abstract (1500 characters, spaces included)
- Extended summary (1 page, in Italian)
- Introduction (5 to 15 pages): definition of the subject and presentation of its interest, research approach and methods; introduction must include a "state of the art" in order to contextualize the research within an international scientific frame. The author must prove their knowledge and work on the subject and provide a critical analysis of previous works.
- Several parts, subdivided into chapters.
- Conclusion (2 to 3 pages). Subdivided into two phases: a general review of the partial conclusions of each chapter; and an opening to new research developments, both theoretical and practical.
- Tables of illustrations and/or figures, index of proper names
- Bibliography
- Annexes

PRESENTATION AND LAYOUT

1) Language

The thesis must be written entirely in English.

2) Layout

Margins: 2 cm

Font: Microsoft Word *Times New Roman* or *Garamond*

Font size:

Main text 12 points

Notes 10 points

Pagination: 10 points

Text and notes must be justified

Notes: footnotes, numbers start over on each chapter

Line spacing: 1,5

Quotes: Short quotes are introduced in the text; for long quotes, separate a paragraph, indented to the right, with 11 font size. Do not italicize.

Quotations in a foreign language: the translation is placed in the text and the original untranslated sentence in the notes, indicating its reference.

Illustrations: both in the main text and the annexes, illustrations must be captioned including source and/or copyright holder.

Tables and charts: when their size and/or relevance is considerable, they are included in the annexes section, with specific reference in the main text.

3) Notes and Bibliography

https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html

4) Archival sources

Handwritten sources

These must be presented by place of conservation. Indicate:

- the name of the institution
- the series in which the document is found
- the box number
- the folio and/or the dossier [if applicable]

Example:

Archivio di Stato di Venezia [henceforth ASV], *Inquisitorato alle Arti*, b. 68, fascicolo "Passamaneri", 30 December 1659.

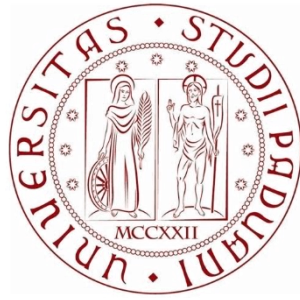
THESIS DISCUSSION (may vary following the committee's decision)

Having a hardcopy of your thesis with you so as to give it to your supervisor is appreciated, but it is by no means mandatory.

You will have to prepare a 12 minute presentation of your work. This can be supported by slides (PowerPoint or Prezi, or any other kind of presentation program).

After your presentation, the discussant of your work and your supervisor will probably ask you a couple of questions. Any other member of the committee is entitled to pose questions. The discussion will last 10 to 15 minutes.

As this part is finished, you will be asked to exit the room so that the jury will be able to discuss your grade.



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

Università degli Studi di Padova
Dipartimento di Scienze Storiche, Geografiche e dell'Antichità
[secondo Dipartimento se il relatore non afferisce al DiSSGeA]

Corso di Laurea Magistrale in Scienze Storiche

[Title]

Relatore:

Prof./ssa [supervisor's name and surname]

Laureando/a:

[student's name and surname]

Matricola: [student number]

Anno Accademico 2024/25

CALENDAR FOR COHORT 2023/24

YEAR	DEADLINE	TOPICS
1	1 November 2023	Discussion about the study-plan; area/s of the dissertation
1	15 December 2023	Ideas for Erasmus; ideas for the Internship
1	1 March 2024	Identify your internship
1	1 July 2024	Identify your area for the dissertation; choice of the supervisor/s (internal and external)
		NOTE: from this moment, meetings will be held with the dissertation supervisor
2	15 October 2024	At least one meeting (online or in person) with the supervisor: adjustment of the subject if necessary + discussion of the bibliography
2	15 December 2024	First draft of the bibliography and other sources
2	1 February 2025	"State of the art" + approach + research plan draft + final title
2	1 April 2025	Final research plan + final bibliography and sources
2	1 June 2025	First chapters draft
2	15 July 2025	First full draft
2	1 September 2025 (approx.)	Final version upload to Uniweb (no hard copies of the dissertation are requested)