

**Factsheet for Exchange Students
and Partner Universities
2024-2025**



Utrecht University

Name of Institution	Utrecht University - Faculty of Humanities	
Erasmus ID code	NL UTRECHT01	
Staff	<p>Head of International Office Humanities Mr. Bart Weerdenburg</p> <p>Coordinator Incoming students Ms. Pooi Ji Hang</p> <p>Coordinator Outgoing students Ms. Monique Hanrath</p> <p>Support Officers Ms. Sirma Ordanovski Ms. Iva Martínková Mr. Bryan Ardo Barbu</p>	
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Websites	<p>International Office Humanities: https://students.uu.nl/en/hum/international-office-humanities General information: www.uu.nl/exchange Instagram: https://www.instagram.com/humanitiesuu/</p>	
Course offer for exchange students	www.uu.nl/hum/coursesexchange	
Academic Calendar	Semester 1:	Early September until end of January
	Semester 2:	Early February until end of June
	Orientation:	Usually in the week prior to the start of the semester. More information can be found on the website: https://www.uu.nl/en/education/welcome-to-utrecht/upon-arrival/orientation
Deadlines	<p>1st Semester + Full Year: Nomination deadline: April 15 Application deadline: May 1</p>	<p>2nd Semester: Nomination deadline: September 15 Application deadline: October 1</p>

<p>Application procedure</p>	<p>Nomination is done via online nomination form. Please declare if students needs to leave early in semester 1 (Early Exit) before Christmas break.</p> <p>Accepted students will automatically receive an email with application instructions. Course registration is part of the application.</p> <p>NOTE: Master students must be enrolled in a Master degree program and have completed one semester of MA level courses before their exchange. Master courses have strict entry requirements and are only accessible to students with sufficient (in-dept) academic background of the course subject, evident in the transcripts.</p>
<p>Visa procedure</p>	<p>A Residence Permit (VVR) and an Entry Visa (MVV) are required for all non-EU/EEA citizens staying in the Netherlands for longer than 3 months.</p> <p>Some students are exempted from applying for an Entry Visa (MVV).</p> <p>After official acceptance, students will be informed about necessary documents and procedures.</p>
<p>Language Requirements</p>	<p>Students who are not native in English will be asked to provide a Language Proficiency Form (provided by UU). At the time of the application, students must be able to prove the following levels according to CEFR:</p> <p>For Bachelor level: B2 For Master level: C1</p> <p>Students wishing to enroll in courses taught in Dutch, German, French, Spanish or Italian, will be asked to provide a Language Proficiency Form for that language as well (same levels as above).</p>
<p>Housing</p>	<p>https://www.uu.nl/en/education/exchange-and-visiting-students/arriving-and-living/finding-accommodation</p> <p>The demand for student housing in Utrecht is extremely high and the market is difficult to navigate at times. It should be taken into consideration that Utrecht University will advise students to reassess their plans for exchange if no housing is secured before arrival.</p>
<p>Transcript of records</p>	<p>Incoming: The transcript is issued exclusively in digital format by email, with digital stamp and signature by the issuing body validating its authenticity. No hard copies are sent by postal mail. We aim to send the transcripts within six weeks after the semester ended (March for semester 1, August for semester 2 and Full Year).</p> <p>Outgoing: Please send transcripts directly to internationaloffice.hum@uu.nl</p>