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# **FACT SHEET FOR STUDENT EXCHANGE PROGRAMS**

*Faculty of Arts, Humanities, Languages and Social Sciences  
(ALLSH - Arts, Lettres, Langues et Sciences Humaines)*

**ERASMUS+ & UK  
INCOMING STUDENTS  
2024-2025**

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# GENERAL INFORMATION

**Institution:** Aix-Marseille Université (AMU)

**President:** Eric BERTON

➤ [Institutional website](#)      ➤ [Faculty website](#)

**Vice President for International Relations :** Jean-François MARCHI

**International Relations Office Director (DRI):** Muriel THEBAUD

**International Relations Office postal address:**

Aix-Marseille Université - Faculté ALLSH

Direction des Relations Internationales - Office number: C101

EGGER Building

29 Avenue Robert Schuman

13621 Aix-en-Provence France

**Erasmus Code :** F MARSEIL84

➤ [Information about exchange programs:](#)



# NOMINATION & APPLICATION PROCESS

## UNIVERSITY NOMINATION DEADLINES

**FULL YEAR (FY) or FALL semester (S1):**

15th April 2024

**SPRING semester (S2):**

15th October 2024



## STUDENT APPLICATION DEADLINES

**FULL YEAR (FY) or FALL semester (S1):**

5th May 2024

**SPRING semester (S2):**

1st November 2024



Requests for extension of stay for the Spring semester must be sent by e-mail before  
**15th November 2024**

## APPLICATION PROCESS

### Step 1 NOMINATION

Exchange students are nominated through the International Office of their home university. Once their nomination has been confirmed by AMU, online application has to be submitted as per deadlines above.

### Step 2 ONLINE APPLICATION

Complete the online application on AMU's mobility portal. The documents listed on the next page have to be submitted.

### Step 3 ADMISSION

After the application has been screened and accepted, students will receive an admission letter as well as "the welcome package" with all necessary practical information.

## LIST OF DOCUMENTS NEEDED TO SUBMIT APPLICATION

- ✓ **Resume**
- ✓ **Academic transcript of records** (*in French or English, with original if translated*)
- ✓ **Language proficiency certificate or certificate signed by university teacher:**
  - For courses delivered in French: B1 (TCF/DELF/DALF) - please note that FSL Department (FLE) courses require a C1 in French
  - For courses delivered in English (open to English Majors only): C1 (TOEFL/TOEIC/IELTS)
- ✓ **Cover Letter**
- ✓ **Learning agreement** (*courses at AMU preselected by nominated students*): Students must choose at least 1 course (6 credits) in the field of study for which the Erasmus bilateral agreement was signed. Additionally, students can choose courses from other fields of study within the humanities faculty.
- ✓ **Proof of ID**
- ✓ **European Health Insurance Card (EHIC) or Global Health Insurance Card (GHIC)**

## CONTACTS...

**IR Manager – Humanities and Arts**

**Ciara CHAILLOUX**

**For Bilateral Erasmus Agreements**

[ciara.chailloux@univ-amu.fr](mailto:ciara.chailloux@univ-amu.fr)

### INCOMING STUDENTS

**Virginie NOVARO**

**For Italy, Germany and Belgium**

[erasmus-in-humanities2@univ-amu.fr](mailto:erasmus-in-humanities2@univ-amu.fr)

+33 (0)4 13 94 97 44

**Véronique SOLER**

**For all other European countries & UK**

[erasmus-in-humanities1@univ-amu.fr](mailto:erasmus-in-humanities1@univ-amu.fr)

+33 (0)4 12 23 24 85

### OUTGOING STUDENTS

**Emmanuelle GERARDO**

[erasmus-out-humanities@univ-amu.fr](mailto:erasmus-out-humanities@univ-amu.fr)

+33 (0)4 13 94 97 43

### HOUSING (IN UNIVERSITY HALLS OF RESIDENCE)

**Cynthia POLLIART**

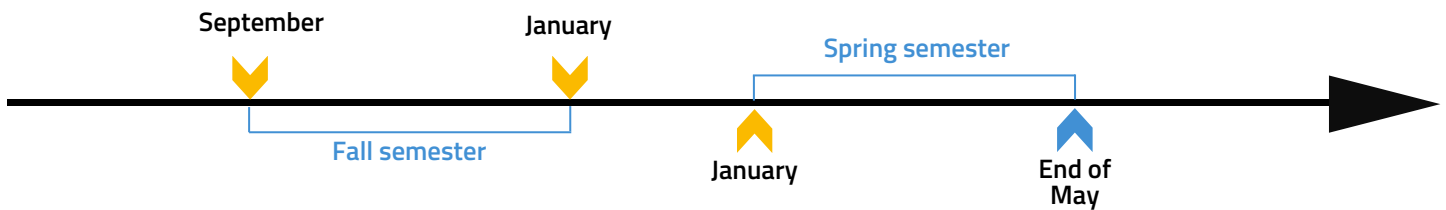
[international-humanities@univ-amu.fr](mailto:international-humanities@univ-amu.fr)

+33 (0)4 13 94 96 29



# ACADEMIC INFORMATION

## ACADEMIC CALENDAR

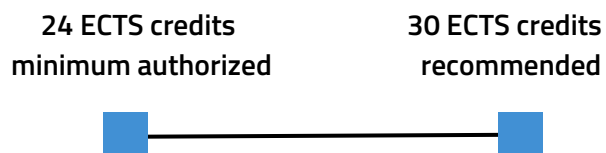


## GRADES AND REQUIREMENTS

- ECTS grades— 20 point scale —		Definition
A	16-20	Excellent
B	13-16	Good
C	10-13	Average
D	8-10	Below average
E	6-8	Insufficient
F	0-6	Fail



## COURSE LOAD PER SEMESTER



## TRANSCRIPT OF RECORDS

Transcripts are sent to the partner University within 2 months after the exchange semester ends.  
 NB: Possibility of taking exam re-sits in June.

## COURSES OPEN TO EXCHANGE STUDENTS

### Courses Open to Exchange Students at the Arts, Languages and Humanities Faculty

You can choose classes among dozens of courses with the Arts departments (Cinema, theatre and music), the French departments (Litterature, classics, linguistics), the Languages departments (over fifteen languages including Applied Foreign languages), and the Humanities departments (History, History of Art and Archeology, Geography, Sociology, Philosophy, Psychology, Anthropology, Education Sciences, European Studies...). ALLSH also offers courses specifically aimed at international students on exchange programmes including French courses and European society and history courses.

There will also be a selection of English Taught Courses **aimed specifically at English major students** (C1 in English required).

Aix-Marseille is currently reviewing the structure and credits of all its courses - a full and detailed catalogue will be available in the coming months. Learning Agreements will therefore be based on the degree programmes listed below:

NB - All the below courses (aside from some exceptions in the English department) are taught in FRENCH						
A catalogue of English Taught Courses will be made available in the coming months						
Arts courses	Level	Language and Literature courses	Level	Humanities courses	Level	Other
Cinema	Master	Creative writing	Master	European Studies	Master	Courses specifically for international students
Cultural Mediation	Degree & Master	French as a Second Language	Master	Geography	Degree & Master	Language options
Musicology	Degree & Master	Eastern European Studies	Master	History	Degree & Master	
		Classics	Degree & Master	History of Art / Archaeology	Degree & Master	
		French	Degree & Master	Cognitive Sciences	Master	
		Language, Culture & Societies of Asia	Master	Philosophy	Degree & Master	
		Applied Foreign Languages : Economy, Law, Commerce + English, German, Arabic, Chinese, Spanish, Italian, Japanese, Russian, Turkish, Korean	Degree & Master	Psychology	Degree & Master	
		German	Degree & Master	Education Sciences	Degree & Master	
		English	Degree & Master	Anthropology	Degree & Master	
		Arabic	Degree & Master	Sociology	Degree & Master	
		Turkish & Arabic	Degree			
		Chinese	Degree			
		Korean	Degree			
		Spanish	Degree & Master			
		Hebrew	Degree			
		Italian	Degree & Master			
		Japanese	Degree			
		Portuguese	Degree & Master			
		Russian	Degree			
		Language Sciences	Degree & Master			

# LIFE IN AIX-MARSEILLE

## HEALTH MEASURES

COVID-19 seems to be behind us. However, we still recommend that students check conditions for entering France before departure as they may vary according to their country of origin and their vaccination status.

As part of the French tuberculosis prevention plan, incoming students from the UK and Türkiye will be contacted by the University's Student Health Service (SSE) to schedule a chest X-ray.



[more info](#)

## STUDY PERMITS/VISA PROCESS

Please check with the appropriate French Embassy or Consulate in your home country for information about how to apply for a student visa.



[more info](#)

## INSURANCE

**Non EU-students (UK and Türkiye)** have to register online for the free of charge **French health plan** on their arrival in France.

**Students also have to take out housing insurance that includes personal liability insurance.**



[more info](#)

## TRANSPORTATION

### ARRIVAL BY PLANE

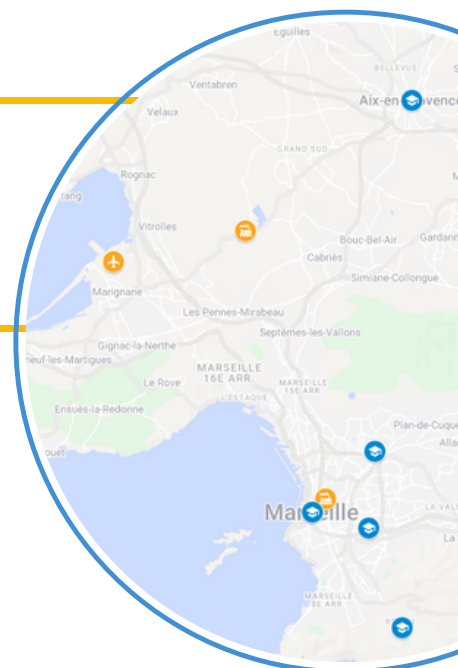
The closest airport to Aix-en-Provence and Marseille is **MARSEILLE-PROVENCE AIRPORT** located approximately 20 miles away from Aix and Marseille. Students will be able to use a shuttle service to get to both cities.

### ARRIVAL BY TRAIN

There are two different train stations (gare) in **Aix-en-Provence**:

- **the Gare SNCF Aix Centre-Ville** is located in downtown Aix-en-Provence
- **AIX TGV** is the high speed train station located about 15 minutes by bus outside Aix-en-Provence.

Only one major train station is in Marseille: **Gare SNCF Marseille Saint Charles**.



## APPROXIMATE COST OF LIVING



**Accommodation in University Hall of**

**Residence:**

≈ 256 €/month

**Accommodation off-campus:**

≈ 500 €/month



**Food expenses:**

≈ 300 €/month

**Campus cafeteria:**

≈ 3 € per meal







[more info](#)

## ON CAMPUS HOUSING



Halls of residence in Aix-en-Provence or in Marseille: single room (10 m<sup>2</sup>) with bed, desk, chair, fridge, washbasin, shower and private toilet. Shared kitchen facilities in each building. To book their room students will be required to:



### >>> Before their arrival

-  Fill in the MoveOn and MesServicesEtudiants forms, taking special care to do so before deadlines
-  Confirm their booking with a 100€ down payment
-  Upload their proof of identity and housing insurance including personal liability - NB: these documents must be in French
-  Sign and upload their housing contract

### >>> Upon their arrival

-  Pay for their room for the whole semester at the frontdesk in the residence
-  Pay a security deposit (refunded on departure on condition that the room is left in the same state in which it was rented)



NB. Cash payment is not accepted. Students should confirm with their bank that they can make international payments with their card.

## SURROUNDINGS



### ➤ Aix-en-Provence:

A vibrant historic city and arts center



### ➤ Marseille:

A major port near the French Riviera, at the foot of the Parc national des Calanques

## STUDENT RESOURCES & SERVICES

### LIVINFRANCE

The online platform LivinFrance helps international students prepare their departure before they even arrive in France.



➤ [more info](#)



### BUDDY SYSTEM



International students can take part in the Buddy program and have a student tutor.

A local student (a Buddy) will help integration at the university.

➤ [more info](#)

### DISABLED STUDENT SUPPORT

Support is offered to all students with specific needs - please provide all official documentation **in French**.

## WELCOME DESK

The Welcome Desk for international students is open before classes begin in September and until the end of September on site and on appointment virtually thereafter. This event offers international students the opportunity to meet our different local partners and get valuable assistance in completing all the administrative procedures they need to deal with:



[more info](#)



Visa



Health insurance system



Complementary insurances



Bank account



Housing and accommodation



Student membership transport passes

It will also help them to get in touch with the different internal or local services of AMU.

## INTERNATIONAL WELCOME WEEK

During the first semester, students have the opportunity to register for cultural and social activities and be immersed in their future campus and local life during the integration week.

In the second semester, new exchange students can register for the Integration Day to get to know each other and discover their new environment.



[more info](#)

**It is highly recommended to arrive one week before the beginning of the fall semester and take part in the International Welcome Week.**

*All the activities are free of charge.*



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