



Fact Sheet

2023/2024

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International Relations Office

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Contact information INTERNATIONAL RELATIONS OFFICE

Institution details

NAME OF THE INSTITUTION

Universidad de Málaga (UMA)

ERASMUS CODE

EMALAGA01

WEBSITE

www.uma.es

International office

NAME OF THE INTERNATIONAL OFFICE

Servicio de Movilidad y Cooperación Internacional

ADDRESS

Edificio Rosa Gálvez (First Floor)
Bulevar Louis Pasteur, 35
29071 Campus de Teatinos MÁLAGA

OFFICE HOURS


9h-14h, from Monday to Friday (closed during Easter week,
Christmas Holidays and August-Summer Holidays)


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WEBSITE

www.uma.es/relaciones-internacionales

 @rriiuma

 @rriiuma

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Transcript of records

EVERY MOBILITY PROGRAMME

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Academic Information

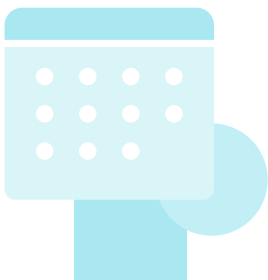


► Language of instruction

UMA's language of instruction is Spanish. International students should have a minimum B1 level of Spanish to start their studies. Students whose level is lower than B1 usually experience difficulties finding appropriate courses and communicating effectively.

There are some courses offered in English, but highly demanded and limited to a certain number of exchange students per course. The current list of courses taught in English can be found here:

<http://u.uma.es/bQm/>



► Academic calendar

Each faculty publishes its own calendar and timetables. It must be consulted in the specific website of the faculty: www.uma.es/centros-listado

SEMESTER 1	04/09/2023- 09/02/2024
SEMESTER 2	30/01/2023 – 07/07/2023
EXAMINATIONS	SM1. During the month of January SM2. From the last week of May to the first week of July



■ Requirements and Restrictions

Each faculty reserves the right to restrict courses for exchange students with the intention of guaranteeing a better academic assistance and security to students.

ERASMUS+ STUDENTS

UMA only accepts Erasmus+ students from the field of study stipulated in the interinstitutional agreement.

Erasmus+ students are obliged to choose at least half of their courses in their main faculty or school where they have been nominated by their home university.

STUDY PROGRAMME

Please, find the Academic Offer and Programme of bachelor and master degrees here:

<http://u.uma.es/biv/>

MASTER

Postgraduate students (Master and PhD) will be ONLY accepted if this option is included in the Bilateral Agreement. In this case, only master courses from the main faculty will be accepted.

<http://www.uma.es/masteres-oficiales/>

NON ERASMUS+ STUDENTS

Students must register for undergraduate level courses only and have to choose at least half of their courses in their main faculty or school where they have been nominated.

FACULTY RESTRICTIONS

- Medicine students cannot enroll in 6th year courses.
- TFG (Final degree dissertation) and TFM (final master dissertation) need approval from the coordinators of the dissertation at UMA.
- Practicum or practical courses need approval of the Practicum coordinator.
- Master courses need approval of the master coordinator.
- Health Sciences and Medicine courses when none of these are the main faculty of the student, the approval of the coordinator of the correspondent faculty is required.
- Mobility students may NOT enrol for subjects at the Faculty of Fine Arts when this is not their main centre.

■ Partner Universities: Students Nomination

Partner universities will receive the user data to access the online Nomination Tool and make the nominations of their students.

Start of Term: 20/04/2023

End of Term: 16/06/2023

■ Learning Agreement (ONLY FOR ERASMUS+ STUDENTS)

The Learning Agreement will be signed by the academic tutor or centre coordinator. As it is an academic document, the International Relations Service is not responsible for its signature. The contact details of the school coordinators can be found at the following link:

u.uma.es/dj5/

Any Learning Agreement signed prior to the official enrolment will be provisional. Due to the current development of our own software connected to EWP, we DO NOT accept the digital version of the Learning Agreements (OLA) this year. The student must send by email the agreement in PDF format to the tutor for signature.

■ Students: Personal Data, Subjects Selection & Enrolment Confirmation

Students, once they have been nominated by their university, will receive an email confirming their nomination and indicating the next steps to follow:

They will be provided with a username to access the EMI (Espacio Movilidad Internacional-) platform, where they will be able to carry out, among others, the following processes:

- Fill in their personal data
- Subjects selection
- Enrolment confirmation

IMPORTANT NOTE: Both the nomination procedure and the procedures to be carried out by students are being updated. We are working on a new management platform and we will soon inform you about its implementation, access links and steps to follow.

■ Subject Selection & Confirmation of Enrolment

Mobility students must select and enrol/register the subjects before the starting date of the mobility in the online platform provided for this purpose.

Minimum number of ECTS credits required:

- Erasmus+ KA131 students: 6 ECTS per semester
- Non-Erasmus+ KA131 students: 18 ECTS per semester

Maximum number of ECTS credits required:

- 36 ECTS per semester.

Consult procedure and deadlines in the **"Enrolment Guide"**.

■ Transcript of Records

Both partner universities and students will be able to download the transcript of records from their respective online platforms. Once this information is available, an email will be sent to both the university and the student.

Indicative dates for downloading transcripts:

- **First semester:** From March 25, 2024
- **Second semester and Full Year:** From July 25, 2024

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Practical information for incoming students



Certificate of arrival

It is an official certificate that shows the day when the student's mobility starts at UMA. Our document will be signed and stamped by the staff of the International Relations Service at the end of the Informative Meeting. The Certificate of Arrival provided by the home university will also be signed at the end of the Informative Meeting.

If the student is unable to attend the meeting, the Certificate of Arrival can be signed in person at the International Relations Office.

The start date of the study period will be the day of the Informative Meeting.



Informative meetings

A welcome meeting for exchange students takes place at the start of every semester in order to provide all relevant and useful information about the main administrative and academic procedures, as well as inform about support services and other activities offered to exchange students.

First Semester	1st September 2023 - 11:00am (Spanish time) Salón de Actos de la Escuela Superior de Ingeniería de Telecomunicación/ Informática
Second Semester	1st February 2024 - 11:00am (Spanish time) Salón de Actos de la Facultad de Comercio y Gestión y Estudios Sociales y del Trabajo* Av. Francisco Trujillo Villanueva, 1 (Ampliación) Málaga

If you are not able to attend any informative meeting:

You will be responsible of following the administrative instructions included in our Welcome Guide and reading all the informative emails from the International Relations Office.



Buddy programme

The Buddy Program aims to help exchange students to adapt to life studying and living in Malaga by putting them in contact with a local student. Your buddy can help you before and during your stay, give advice on how to get started at University (enrolment, virtual campus), how to get around campus and town, give you recommendations about cultural and leisure activities in Málaga, etc.

Email buddyprogram@uma.es

Website u.uma.es/dj2/



Language Support

INTERNATIONAL CENTRE FOR SPANISH (CIE)

The CIE organizes a voluntary Spanish course for Erasmus+ and international exchange students. They will contact directly international students by email in order to inform them about the enrollment procedure and requirements.

Adress Avenida de la Estación s/n. El Palo 29017 - Málaga
Tel.+34951952738 - Fax+34951952742

Email cie@uma.es

Website Please, check the specific dates, registration fees, class hours and ECTS credits on the following link:
<http://www.uma.es/centrointernacionaldeespanol/>



Accommodation

Students have to arrange their own accommodation, although UMA can assist them in finding accommodation through the following services:

Welcome to UMA	welcometouma@uma.es https://www.uma.es/international-hub/
Accommodation service	alojamiento@uma.es https://www.uma.es/Accommodation/cms/menu/otras/
ESN	info@esnmalaga.org http://esnmalaga.org/sections/Accommodation
CIE	cie@uma.es http://www.uma.es/centrointernacionaldeespanol/



Living cost (estimate)

Accommodation	Single room in shared apartment: +300 €/month aprox. Residence (including meal): +800€-900€ month aprox.
Food	Menú on campus: 5 - 7 € aprox.
Transport	Student Bus Card: 27 €/month



Health insurance

European Students	European Insurance Card: https://ec.europa.eu/social/main.jsp?catId=559&langId=es https://ec.europa.eu/social/main.jsp?catId=653&langId=es
Non European Students	Before arriving in Malaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country
*Exception: UK students should bring a valid UK European Health Insurance Card or the new UK Global Health Insurance Card (GHIC) and they are not required to contract any additional health insurance.	

IMPORTANT:

Incoming students must inform themselves prior to arrival the conditions and procedures to follow in Malaga in order to receive medical attention.



Documentation FOR PRACTICAL COURSES

Medicine, Education and Health Sciences Students

Incoming students who will attend practical courses (for instance, practicum) at the Faculty of Medicine or Health Sciences must bring from home countries where they are nationals a Liability Insurance.

Students who will conduct practical courses with minors

Incoming students who will attend practical courses (for instance, practicum) with minors must bring from home countries where they are nationals (if they have dual citizenship of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.



Visa

Non-European Students (Non - European Programs) and Erasmus+ KA107

In order to help students from Non-European Programmes in their visa procedures, Original Acceptance Letter will be able for downloading by the home Coordinator once students are nominated. Depending on the visa obtained at the Spanish Embassy/Consulate in their home country, the student may need to attend to the Police Station within the month after their arrival. Students may inform themselves about the need of this procedure when they apply for the visa.

Non-European Students (Erasmus+ KA103)

All Erasmus+ students will be able to download the Letter of Acceptance after completing the Application form online. This Letter of Acceptance will serve for VISA applications.

IMPORTANT

Non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in their home countries prior to their arrival in Malaga.