



**Regional Company
for the Law
To the University Study**

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“ALLOGGIO ESTIVO – SUMMER ACCOMMODATION” NOTICE A.Y. 2022/2023

- In execution of the Director's Decree n. 120 date 11/05/2023 -

1. PERIODS

July 21st, 2023 – September 22nd, 2023

or

July 21st, 2023 – August 21st, 2023

or

August 22nd, 2023 – September 22nd, 2023

Requests for accommodation for periods after 22 September 2023 will not be taken into consideration.

2. AVAILABLE PLACES

Residenza Carli, via Martiri Giuliani e Dalmati 25: n. 80 places in single rooms with private or shared bathroom.

Residenza Copernico, via G. B. Tiepolo 54: n. 110 places in single rooms with shared bathroom or in double (shared) room; n. 3 double rooms for students with disabilities and their assistant.

Residenza Minio: n. 12 places in double (shared) rooms.

Places are going to be assigned according to the rules described in points 5 and 6.

3. WHO CAN APPLY

- Students assigned accommodation for the 2022/2023 academic year at ESU residences as:

- regional scholarship holders, off-site eligible students, commuter students
- international mobility exchange students
- non eligible students

who have not completed their career by 21 July 2023 and who are up-to-date with the payments of the accommodation fee due for the period 22/09/2022 - 21/07/2023 at the date of sending the application;

-Students not assigned accommodation at the ESU residences for the 2022/23 academic year, being in Padova as

- international mobility exchange students during the academic year 2022/23 or 2023/24
- degree seeking student (enrolling at Bachelor or Master degree) for the 2023/24 academic year.

4. HOW TO APPLY

Log in with your credentials/SPID on the website <https://myesupd.dirittoallostudio.it> and fill in the application "Request for Alloggio estivo - Summer Accommodation" **starting from 23 May 2023 at 13:00.**

It will not be possible to choose the residence or the type of room.



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5. ACCOMMODATION ASSIGNATION CRITERIA

Priority in the assignment of accommodation will be determined according to the following criteria:

1. accommodation requests for the entire period July 21st – September 22nd;
2. accommodation requests for the period August 22nd – September 22nd;
3. chronological order (date and time of sending the application).

6. ACCOMMODATION OFFERS

All those who have sent an accommodation request by 04/06/2023 will receive an accommodation offer on 08/06/2023, after we verify the student's status (see point 3) and the period for which accommodation is requested (see point 1).

IMPORTANT: in this accommodation offer it will not be specified in which of the residences referred to in point 2 the assigned bed will be. This information will be communicated after 27/06/2023, based on the number of acceptances received.

The accommodation offer is considered accepted with the payment of the requested rate. Failure to pay within the deadline will result in the renunciation of the bed.

For organizational reasons, students assigned to a single room can be automatically transferred to a double room. The excess tuition fee will be refunded by bank transfer to the European account whose details have been entered by the student on the ESU portal.

Any non-acceptance of the offers will allow the list of applicants to scroll in subsequent assignments, until all places are filled. If there are places available, further accommodation offers will be sent weekly starting from 28/06/2023.

Requests to transfer within the residence or between residences will not be considered.

Admission to the accommodation implies, on the part of the student, acceptance of the General Rules for ESU Residences A.Y. 2022/2023 and in particular the respect of the assigned accommodation and the common areas, the prohibition of transfer, subletting and granting of the bed to third parties, as well as the timely release of the accommodation by 9 am on the last day of assignment.

7. PRICES

Single room monthly rate € 320,00

Double room monthly rate € 260,00

Weekly rate € 150,00

The monthly rates are not divisible and do not change in consideration of the status of the accommodation applicant (see point 3).

Only for students with disabilities: the double room rate will be applied to both the student and any assistant, who will share the double room. If the student with disabilities does not request an assistant, they may be assigned an equipped room to be paid at a single room rate, according with the availability of places.

The assigned students will have to pay the fee due as accommodation fee through PagoPa in the student desk (<https://myesupd.dirittoallostudio.it>) by the expiry date of the accommodation offer.

The deposit paid by the student upon acceptance of the accommodation for the period 22/09/2022 – 21/07/2023 referring to the A.Y. 2022/2023, withheld to cover a further stay in the summer period, will be released, net of any bank charges, at the end of this stay, after checking the conditions of the accommodation itself (see General Regulations of University Residences, art. 10).



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8. TERMS OF CANCELLATION OR CHANGES OF THE ASSIGNED PERIOD

The amount paid to accept the accommodation will be refunded if the cancellation is communicated via ticket at <https://myesupd.dirittoallostudio.it> within 15 days from the start date of the assigned period (21/07/2023 or 22/08/2023).

In case of cancellation communicated with methods or times other than those specified above, the amount paid will not be returned.

It will not be possible to partially refund the paid price, therefore in the event of a request to reduce the assignment period from 2 months to 1 month, the rent amount paid for the excess month cannot be refunded.

9. CHECK-IN AND CHECK-OUT

Check-in: from 4.00 pm on the first day of assignment by going to the reception of the assigned residence with a valid identification document.

Check-out: by 9.00 am on the last day of assignment, subject to agreement with the house manager.

10. DEADLINE SUMMARY

May 23rd, 2023 h. 13:00	Opening of the request form	https://myesupd.dirittoallostudio.it
June 8th, 2023	First assignment	https://myesupd.dirittoallostudio.it
June 23rd, 2023	Deadline to accept accommodation offers	PagoPA (https://myesupd.dirittoallostudio.it)
after June 27th	Communication of the assigned residence to those who have accepted the offer	
from June 28th, 2023	Weekly further assignments, untill all the places are booked	
from July 16th, 2023 h. 16:00	Check-in	at assigned residence
by September 22nd, 2023 h. 09:00	Check-out	at assigned residence



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11. INFORMATION ON THE USE OF PERSONAL DATA (GDPR)

Pursuant to art. 13 of the European Regulation 2016/679 (GDPR), the data acquired in self-certification as well as those contained in the requested documentation are intended for the preparation of the list of students interested in summer accommodation (LR n. 8/1998).

The provision of the data is necessary for participation in the selection and their absence leads to exclusion from the benefit.

The processing of personal data will be based on principles of correctness, lawfulness, transparency, protection of your rights.

Data processing will be carried out in an automated and / or manual form, in compliance with the provisions of art. 32 of the GDPR 2016/679 regarding security measures, by authorized subjects and in compliance with the provisions of art. 29 of the GDPR.

The rights provided by the Regulation are recognized to the interested parties, in particular: access to personal data; rectification / cancellation / limitation of processing; opposition and complaint proposal (pursuant to Article 77 of the GDPR) to the Guarantor for the protection of personal data.

The data will be kept for the period of time necessary to achieve the purposes for which they are collected and processed, in compliance with the principles of lawfulness and minimization, in any case for a period not exceeding 10 years.

The data will not be transferred outside the territory of the European Union.

Controller of the personal data collected by the ESU is:

ESU of Padua - REGIONAL COMPANY FOR THE RIGHT TO UNIVERSITY STUDY

based in via S. Francesco 122 - 35121 Padova (esu@cert.esu.pd.it)

General information can be consulted on the institutional website (<http://www.esu.pd.it/it/Pagine/privacy.aspx>)

Data Protection Officer (DPO), pursuant to art. 37 of the GDPR, dpo@esu.pd.it

Head of the administrative procedure (Article 4 of Law 241/1990 and subsequent amendments):

Stefano Pedron

Contacts:

web ticketing: <https://myesupd.dirittoallostudio.it> > Sportello Studente > Ticket area > Alloggio Estivo - Summer Accommodation

e-mail: residenze@esu.pd.it

Padova, 11 may 2023

The director
Dr. Gabriele Verza
(Digitally signed pursuant to
of Article 21 of Legislative Decree 82/2005 and subsequent
amendments)